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| The Norwegian Film InstituteDronningens gate 16N- 0152 Oslo |  | [Place][date] |
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# Annex to Sørfond application

This is to confirm that the main producer shall practise **zero-tolerance towards any financial irregularities** within and related to the production of [title], for which we apply the Sørfond grant.

“Financial irregularities” refers to all kinds of:

* corruption, including bribery, nepotism and illegal gratuities;
* misappropriation of cash, inventory and all other kinds of assets;
* financial and non-financial fraudulent statements;
* all other use of Project funds not in accordance with the sub-grant agreement.

The main producer is firmly committed to prevent, detect, and manage financial irregularities and shall therefore:

* organise their operations and internal control systems in a way that financial irregularities are prevented and detected;
* cooperate fully to prevent, stop and handle financial irregularities within and related to the Project;
* require that all staff involved in, and any consultants, suppliers and contractors financed under the Project refrain from financial irregularities.

The main producer shall immediately inform of any indication of financial irregularities and of the measures initiated to handle the situation.

The main producer shall cooperate fully in the investigations of such events,

The main producer shall consider prosecution and/or other reasonable sanctions towards any person and/or legal entity suspected of financial irregularities within or in relation to the Sub-grant.

Furthermore, this is to confirm that the main producer shall practise **zero-tolerance for inaction against sexual exploitation, abuse and harassment (SEAH)** related to the above-mentioned production.

The Sub-grantee/ main producer shall have a victim/survivor-centred approach to SEAH issues and do its outmost to prevent, detect and respond to SEAH within and related to the Project. This obligation applies to all staff members, consultants and other non-staff personnel, implementing partners, and any third parties which are involved in activities funded by the Grant.

The Sub-grantee/the main producer shall:

• have ethical guidelines that include policies on prevention and response to SEAH,

• organise its operations and internal control systems in a way that SEAH is prevented, detected and responded to,

• take swift action on suspicions or complaints of SEAH.

The main producer shall immediately inform of any indication of SEAH and of the measures initiated to handle the situation and cooperate fully in the investigations of such events, whether the investigation is led by the Sub-grantee, NFI or MFA.

I am aware that any breach on these principles may lead to sanctions from the NFI, cf. section 16 in the Sørfond Guidelines 2023-2025.

**[Name]**

[Title]

Signature:

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