

# GUIDELINES FOR THE USE OF THE FILM COLLECTION

The film collection contains Norwegian feature films, documentaries, two episodes of a drama-series and collections of shorts, one of which is aimed at children.

1. The Film Collection will be sent from Norway on demand, free of charge for the receiver. The missions are responsible for administrating and securing the use of the films according to the guidelines and will instruct local users in the conditions for the use of the films.
2. Local transportation of the collections must be covered by the local organizer and the missions according to their agreement. The missions must ensure that the films are returned to them after use.
3. All films in the collection must be shown in their full screening length and not edited in any way.
4. The films included in the collection have been cleared for use only in local cultural and/or film events (film weeks, cultural manifestations, or similar), and for educational or research purposes.
5. The films may not be featured in screenings for a paying audience but may be screened as part of a programme for which a festival fee ("omnibus card") or similar is charged. In cases of doubt, please contact the Norwegian Film Institute for advice.
6. The films may not be screened at major international film festivals. In cases of doubt, please contact the Norwegian Film Institute for guidance on the use of films from the Film Collection.
7. Missions are required to check if the films to be publicly screened are represented by a local cinema/video distributor. If a distribution agreement exists, the local distributor must be contacted for clarification of screening rights and in regard to any fees to the local distributor that might arise from the screening(s). The Norwegian Film Institute provides information about the film's international distribution via its website or by direct contact via e-mail or telephone missions as well as local users, are required to take appropriate steps to ensure that films made available through the Film Collection are not being subject to piracy.
8. Missions are required to inform local partners that press material, advertising, posters, and other publicity material clearly mentions that films made available through the Film Collection are screened in collaboration with the Norwegian Film Institute. The NFI logo may be downloaded from NFI's website.
9. An electronic evaluation form has to be filled in by the missions one a year about the use of the Film Collection.